

Position Description

Job Details

Title:	Navigator Practitioner
Terms of Employment:	Full-time, ongoing
Hours:	38 hours a week
Reporting to:	Olga Chirokov, Manager, Housing, Education and Employment
Position supervises:	Students and volunteers
Location:	Noble Park and any other SECL site as required
Above award Classification:	Employment in accordance with SCHADS Award Level 4 based on qualifications and experience. Package includes 10.5% superannuation with Public Benevolent Institution NFP salary packaging available

About South East Community Links

For over 50 years South East Community Links (SECL) has served the community in one of Australia's most diverse and multicultural regions. Our aim is to promote social and financial inclusion for people with the belief that *'Every person counts, Every system fair'*.

We have an engaged, committed and respected team of approx. 60 staff and 100 volunteers/students, and believe our people are the greatest asset. We have a diverse multi-disciplinary team offering meaningful support and solutions across:

- Financial wellbeing and counselling to get money back on track
- Youth education, employment, housing, and social participation
- Family violence services ensuring women, children and families are safe
- Housing and homelessness support
- Settlement to support newly arrived refugees and migrants
- Employment for people from migrant and refugee backgrounds
- Emergency relief for people in crisis
- Community development to build capacity and inclusion

'What's in it for you?'

- Join a leading community services organisation; trusted, respected, and valued by the community
- Use your extensive skills and experience to have a material impact
- Have fun with a passionate workforce that is diverse and inclusive
- Contribute to a team that strongly believes in advocacy and social change
- Join an organisation that values and invests in professional development
- Join as a permanent member of the team with salary packaging benefits and bonus annual leave

How you'll fit into the bigger picture

The Navigator Practitioner will be responsible for providing high quality case management to young people experiencing a range of complex issues resulting in increased vulnerabilities to becoming disengaged from education. Below are examples of your day-to-day activities:

- Provide high quality case management to young people (12 to 17 years old) disengaged from education
- Participant and service data reporting completed with accuracy, efficiency and within prescribed timelines
- Contribute to continuous improvement of the service delivery systems and processes
- Contribute to the achievement of SECL's Strategic Plan's goals through organisational participation, enthusiasm for change projects and active support for service integration across programs and teams
- Participate in all the relevant stakeholders' meetings and networks aimed at promoting SECL Services
- KPI's will be negotiated with the successful applicant

'Does this sound like you?', if 'yes', answer the Key Selection Criteria question below:

- Demonstrated professional experience in case management role with young people and a strong understanding of complex issues affecting young people who are disengaged from education
- Strong understanding of existing youth services and mainstream and alternative education, training sectors and pathways supporting young people
- Demonstrated professional experience, training and skills in the provision of supportive and empowering services available for young people
- Demonstrated experience, skills and knowledge working with culturally diverse communities and individuals

How to Apply

Please send your resume, cover letter and a response to the key selection criteria (no more than 2 pages) to Christina Ryan at cryan@secl.org.au by 12pm Sunday 19/02/2023.

For more information about the role, please contact Olga Chirokov at ochirokov@secl.org.au or 0411 959 851

The successful candidate will be required to undertake Safety Screening checks prior to commencement of employment including a national police record check and valid Working with Children Check.

SECL embraces diversity and equal opportunity. We know that getting this right underpins our organisation's values of inclusion, equality, compassion, dignity and choice. Our team represents a variety of backgrounds, perspectives, and skills which reflect the multicultural communities where we work. We strive to be a place-based service where people of all ethnicities feel welcomed to work, volunteer or seek help.