



Position Description

Amplify Committee Member – South East Community Links (SECL)

Coordinator: Youth Practitioner – Indah Johannes

Classification: Volunteer

Location: SECL Youth Links Hub, 49 Douglas Street, Noble Park

Tenure: Ongoing

Amplify Committee Overview:

Amplify is a dynamic youth-led program by The Push that empowers young people aged 12–25 to create and deliver music, arts, and cultural events across Victoria. Through Amplify, participants gain hands-on experience in event management, creative production, and community engagement, while developing leadership, collaboration, and advocacy skills. The program fosters meaningful connections with industry professionals, local councils, and community organisations, enabling young people to shape vibrant, inclusive experiences that reflect their voices and passions.

Purpose of the Role

As an Amplify Committee Member, you'll play a central role in designing, organising, and delivering vibrant music, cultural, and arts-based events that engage and inspire young people aged 12–25. This hands-on role empowers you to contribute to youth-led initiatives that celebrate creative expression, foster community connection, and amplify youth voices. Through collaboration with peers, mentors, and industry professionals, you'll build leadership, teamwork, and advocacy skills while expanding your professional networks. Committee members help shape inclusive programs that support youth wellbeing, promote cultural celebration, and strengthen the southeastern community by ensuring young people are actively involved in shaping the events that represent them.

Key Responsibilities

- Members may commit to the Amplify committee for a duration that suits their availability and interest.
- Participate in an introductory session relevant to the role.
- Contribute to the planning and delivery of youth-led events.
- Support the promotion of events through marketing and outreach.
- Attend and actively participate in committee meetings.
- Rotate through leadership roles such as minute taker, chairperson, and treasurer.
- Collaborate respectfully with other committee members and coordinators.

- Communicate effectively via email and social media platforms.
- Set personal goals and reflect on areas for growth and development.
- Uphold SECL's values of respect, inclusion, and integrity in all activities.
- Meetings will be held once a month. The day and time will be based on the availability of most of the group.

Decision-Making Authority

Committee members may implement initiatives approved by SECL youth services staff. Decisions are guided by the Amplify 2025–2027 Grant, youth consultations, and direction from program coordinators.

Key Relationships

- Committee members will liaise with key stakeholders including; SECL Youth Services Team, local council, community organisations, youth networks, young people across the municipality, event partners and stakeholders, schools and any relevant parties necessary to carry out set goals and objectives.
- The position is required to maintain professional relationships with stakeholders and members of the public.

Skills and Attributes

- Enthusiasm and commitment to youth engagement
- Willingness to learn and grow
- Basic understanding of event planning (or interest in learning)
- Respect for confidentiality and diverse perspectives
- Ability to work collaboratively in a team setting

Training and Support Provided

- Training in event management, stage production, marketing, and health & safety
- Ongoing supervision and mentorship from SECL Youth Services staff

Pre-Commencement Requirements

- Volunteer Registration Form
- Photo publicity consent

Note:

- Volunteers aged 18+ must hold a valid Working With Children Check
- Volunteers aged 16+ must complete a National Police Criminal History Check
- If experiencing challenges in continuing with Amplify, members are encouraged to speak with the coordinator to explore support options